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| **Project Name:** Click or tap here to enter text. |
| **Project Cost (from required Excel spreadsheet):** Click or tap here to enter text. |
| **Project Cost per Students Served:** Click or tap here to enter text. |
| **Organization Name:** Click or tap here to enter text. |
| **Student Presenters:** Click or tap here to enter text. |
| **WSU Staff/Faculty Advisor:** Click or tap here to enter text. Please sign next to name |
| **Area Finance Officer:** Click or tap here to enter text. Please sign next to name. |

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| **Summary of Project. Please include the number of students that this project will serve.**  |
| Click or tap here to enter text. |

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| **How will this project support student technology needs?** |
| Click or tap here to enter text. |

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| **If only partial funding is available, list up to five (5) priorities for funding within the total project request.** |
| Click or tap here to enter text. |

Please attach the required Excel spreadsheet and any other supporting documents such as:

* Invoices
* Schematics
* Proposals that require any type of modification to existing structures must submit an estimate from facilities services. This can be initiated here: <https://myfacilities.wsu.edu/>.