



MEMORANDUM

To: Chancellors and Deans

From: Leslie Brunelli, Executive Vice President for Finance and Administration and  
Chief Financial Officer  
Elizabeth S. Chilton, Provost and Executive Vice President

Date: July 5, 2023

Subject: Revised Timeline for Tuition Rate Setting Process

We hope this note finds you well and enjoying the start of summer!

As many of you have likely seen, the Washington State Legislature [recently passed SB 5079](#) which accelerates the Office of Financial Management's notification of the maximum tuition increase for resident undergraduates and will require that it be completed by October 1<sup>st</sup> annually.

In light of this news, WSU is planning to modify our process for tuition rate recommendations and subsequent Board of Regents' consideration of approval. The following is a high-level timeline in accordance with the established Board of Regents process, which will be initiated in fall 2023. The acceleration will allow WSU to publish their coming academic year tuition rates nearly four months earlier and more efficiently package student financial aid!

**Revised Board of Regents Timeline**

- September 2023 – Information Item regarding AY2024-2025 tuition
- November 2023 – Future Action Item regarding AY2024-2025 tuition
- January 2024 – Action Item regarding AY2024-2025 tuition

For the 2025 budget development cycle, other student charges including housing & dining rates, Student Recreation Center fees, and all Services and Activities fees, as well as the allocations of technology fees will be considered by the Regents in the spring. We are hopeful to shift consideration of all charges earlier in future fiscal years.

At the present time, no action is required from you. More information will be released during the fall 2023 semester. If you have any questions, you are encouraged to contact Kelley Westhoff (Executive Director for Budget, Planning, and Analysis) at [kwesthoff@wsu.edu](mailto:kwesthoff@wsu.edu).

Cc: Kirk Schulz, System President  
Don Holbrook, Budget Director, Academic Affairs  
Saichi Oba, Vice Provost for Enrollment Management  
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Kelley Westhoff, Executive Director, Budget Planning and Analysis