




WASHINGTON STATE UNIVERSITY
Finance and Administration

MEMORANDUM

TO: WSU President, Provost, Vice Presidents, Chancellors, and Deans

FROM: Leslie Brunelli
Executive Vice President, Finance & Administration/CFO 

DATE: September 6, 2024

RE: AY2025-26 Services & Activities, Technology, and Other Mandatory Fee Rates

In a memo dated [August 19, 2023](#) to all Chancellors and Deans, WSU outlined the accelerated timeline for setting tuition and fee rates due to the passage of state Senate Bill 5079. For academic year 2025-26, S&A and Technology fee rate and allocation adoption will follow this accelerated timeline to become action items before the WSU Board of Regents in March 2025.

Changes to other mandatory fees (e.g. Chinook, SRC, Safety & Transportation) and the creation of new mandatory fees are also subject to this timeline. Student led committees should plan to complete the hearing and deliberation processes by the end of January to meet the timeline outlined below.

Board of Regents Timeline:

- January 2025
 - Future Action Item regarding AY2025-2026 S&A Fee rates and allocations
 - Future Action Item regarding AY2025-2026 Technology Fee rates and allocations
 - Future Action Item regarding other AY2025-2026 mandatory fee rates
- March 2025
 - Action Item regarding AY2025-2026 S&A Fee rates and allocations
 - Action Item regarding AY2025-2026 Technology Fee rates and allocations
 - Action Item regarding other AY2025-2026 mandatory fee rates

The Budget Office will coordinate the preparations of the Regents materials as in the past. Fee-related memos will need to be finalized by **Friday, January 31st** to meet the deadline for the March 2025 Regents meeting. Please direct questions regarding this process to wsubudget.office@wsu.edu.